

國立雲林科技大學退學申請要點

National Yunlin University of Science and Technology Guidelines for Application for Withdrawal

114 年 10 月 8 日第 129 次教務會議修訂
Amended at the 129th Academic Affairs Meeting on Oct. 8, 2025

- 一、本要點依據本校學則訂定，據以辦理有關學生退學事宜。
 1. These guidelines are established in accordance with YunTech's Academic Regulations and shall govern matters related to withdrawal for students.
- 二、學生因違反學則第四十五條或六十五條應勒令退學；另其他事故申請退學者，未成年者須經家長或監護人簽章(或附同意書)後，至教務處辦理申請手續。
 2. Students who violate Article 45 or Article 65 of the Academic Regulations shall be expelled. Students who wish to withdraw for other reasons must, if they are minors, follow through the procedures with the Office of Academic Affairs by producing application form which has been signed by a parent or guardian (or is accompanied by a written consent).
- 三、勒令退學及自請退學學生應上教務資訊系統線上申請並列印申請書，依序至學院院長核准後(勒令退學免)，始得辦理離校手續，最後並將申請書繳回承辦單位完成退學手續。
 3. Students subject to mandatory withdrawal or those voluntarily withdrawing shall submit an online application via the Academic Affairs Information System and print the application form. They must then obtain approval from the Dean of their college (which is not required in case of mandatory withdrawal) before proceeding with departure procedures. Lastly, the application form is returned to the responsible office to complete the withdrawal process.
- 四、勒令退學及自請退學手續應於七天內辦妥，辦妥離校手續且如在校肄業滿一學期具有成績，其學籍經校長核准者，得申請修業證明。未辦妥退學離校手續者，不核發任何證明。
 4. Procedures for mandatory withdrawal and voluntary withdrawal shall be completed within seven days. Students who have completed the withdrawal process and have attended the University for at least one semester with a record of academic performance may apply for a certificate of study upon approval by the President. No certificates will be issued to students who have not completed the withdrawal process.
- 五、本要點經教務會議通過，陳請校長核定後施行，修正時亦同。
 5. These guidelines, and amendments hereto, shall be implemented upon adoption at the Academic Affairs meeting and ratification by the President.

※本要點中文版與英譯版語意有所差異時，依中文版為主。

In the event of any discrepancy between the Chinese version and the English translation of these Guidelines, the Chinese version shall prevail.